

**MEASURE “ER”  
CITIZENS’ BOND OVERSIGHT COMMITTEE MEETING**

**El Rancho Unified School District**

**6:00 p.m.**

**Professional Development Center  
9333 Loch Lomond Drive  
(at the corner of Loch Lomond and Citronell)  
Pico Rivera, CA 90660**

**November 16, 2017**

**MINUTES**

1. **CALL TO ORDER**

The meeting was called to order by Cheryl Plotkin at 6:10 p.m.

**ROLL CALL** – Members of the Citizens’ Bond Oversight Committee

Martha Estrada, Member  
Angela Gonzalez, Member (Not Present)  
Guadalupe Martinez, Member  
Christine Saavedra, Member  
Robert Younan, Member

**DISTRICT ADMINISTRATION**

Karling Aguilera-Fort, Superintendent  
Cheryl Plotkin, Interim Chief Business Officer  
Carlos Jimenez, Director, Maintenance and Operations

2. **PLEDGE OF ALLEGIANCE**

*Visitors* – Register No. 1-2017/2018

3. **ADOPTION OF AGENDA**

*Recommendation is made that the agenda be adopted as submitted.*

Motion: M. Estrada    Second: G. Martinez    Vote: 4-0    PASSED

Vote:    M. Estrada:    Yes  
          A. Gonzalez:    Not Present  
          G. Martinez:    Yes  
          C. Saavedra:    Yes  
          R. Younan:    Yes

4. **PUBLIC COMMENTS**

*Members of the public have an opportunity to address the committee.*

None.

5. **ADOPTION OF MINUTES**

*Recommendation is made that the minutes, be approved as presented.*

None.

6. **INFORMATION ITEMS**

None.

7. **DISCUSSION ITEMS**

7.1 **Committee Bylaws** – C. Plotkin

Mrs. Plotkin provided a brief review of the committee bylaws, (purpose of the committee, duties of the committee, responsibilities of the board, financial audit and annual report). Mrs. Plotkin informed the committee that bond counsel would be invited to the next meeting to answer any questions they might have. The committee was also provided a copy of the Measure ER ballot language with project list.

7.2 **2017-2018 Meeting Schedule** – C. Plotkin

Based on the bylaws, the committee can meet at least once a year but no more than quarterly. The committee agreed to meet quarterly.

7.3 **Bond Expenditures Update** – C. Plotkin

Measure ER bond expenditures for March 2017 totaled \$53,969.00.  
 Measure ER bond expenditures for April 2017 totaled \$52,171.75.  
 Measure ER bond expenditures for May 2017 totaled \$81,818.10.  
 Measure ER bond expenditures for June 2017 totaled \$140,030.80.  
 Measure ER bond expenditures for July 2017 totaled \$54,600.63.  
 Measure ER bond expenditures for August 2017 totaled \$90,845.05.  
 Measure ER bond expenditures for September 2017 totaled \$239,669.17.

The committee would like to see more description of the expenditures.

7.4 **Measure “ER” Bond Project Update** (Redevelopment of El Rancho High School) – J. Ortiz

HPLC is the program/construction manager retained four years ago to develop the District’s Master Plan for all schools. HPLC helped the District design and construct all of the innovation labs at the elementary schools, the science labs at the middle schools/Salazar and the band building at North Park. Measure ER is a \$200,000,000 bond, which will vastly be used to completely redevelop El Rancho High School. The timeline for programming, schematic design, design development, construction documents, DSA approval process, bidding, construction and project closeout is approximately 10 years. LPA’s schematic design will be presented to the Board of Education for approval in December 2017. The new high school will be an energy and environmental design (LEED) and (WELL) building standard (a LEED/WELL Platinum school).

8. **NEW BUSINESS – ACTION ITEMS**

8.1 Appointment of Committee Officers (Chairperson, Vice-Chairperson)

1. Christine Saavedra, Chairperson

Motion: C. Saavedra    Second: R. Younan    Vote: 4-0    PASSED

Vote: M. Estrada:    Yes  
      A. Gonzalez:    Not Present  
      G. Martinez:    Yes  
      C. Saavedra:    Yes  
      R. Younan:     Yes

2. Guadalupe Martinez, Vice-Chairperson

Motion: C. Saavedra    Second: M. Estrada    Vote: 4-0    PASSED

Vote: M. Estrada:    Yes  
      A. Gonzalez:    Not Present  
      G. Martinez:    Yes  
      C. Saavedra:    Yes  
      R. Younan:     Yes

9. **ADJOURNMENT**

The meeting was adjourned at 7:09 p.m.

Motion: C. Saavedra    Second: G. Martinez    Vote: 4-0    PASSED

Vote: M. Estrada:    Yes  
      A. Gonzalez:    Not Present  
      G. Martinez:    Yes  
      C. Saavedra:    Yes  
      R. Younan:     Yes